

SEARO - MEMORANDUM

From: RFO for RD **To:** All WRS (except to Thailand) **Date:** 26 July 2002

Our Ref.: FS/Thailand

Your Ref.: **Attention:**

Originator: **Subject:** Fellowship Placements in Thailand

Thailand is one of the two countries in the SEAR which receives largest number of fellows from the Countries of this Region and outside, for training, skill building, observation of technical programmes, etc. From time to time, we keep you informed of the requirements governing the fellowship placements in Thailand, based on the input of WR Thailand. However, the following is an update:

1. Fellowship or Study Tour placements are to be addressed to the Department of Technical Economic and Cooperation (DTEC), who are the nodal point in arranging placements with the institutions in Thailand. DTEC coordinates with the institutions, obtain programme, cost, etc., extends facilitation upon arrival, etc. in close association with the WR Thailand Office.

2. The exceptions to 1 above are those placements which are placed directly with some of the institutions in Thailand. These could be called 'Direct Placements' and there is no need to involve DTEC in this process. A list of institutions with whom placements can be obtained on direct correspondence basis are in Annex.1

3. While making requests to DTEC, as per the channel of communication, two originals of Fellowship Application Forms (FAFs) or Study Tour Application Forms (STAF), with a copy to WR Thailand office have to be sent. However, with the institutions under the Direct Placement category, it is enough to send one original FAF or STAF.

4. Training fee is paid to the DTEC for the programmes arranged by them. It consists of the fee actually payable to the host institutes and the fee due to DTEC for the coordination and facilitation. In the fee structure, the honorarium component constitutes the major and main component. Recently, DTEC has communicated that the honorarium payable to the faculty which was earlier THB500 per hour has been doubled, i.e. it is THB1000 per hour. This will steeply increase the training cost of placements in Thailand, which are generally the highest in the Region. Therefore, this aspect has to be kept in view while planning for placements in Thailand.

5. Once the placements are confirmed, it is important that the timely following of the programme on the part of the candidates (whether fellows, study

four participants or APW holders in a training programme) is expected. Last minute cancellations or rescheduling should be kept to the barest minimum. ETAs of the candidates arriving in Thailand should be intimated to WR Office atleast a week in advance, to ensure adequate and meaningful arrangements at that end.

6. Prior to the departure of the candidates, they should be adequately briefed by the WR Offices in terms of the guidelines circulated by the ETS Unit. This was based on the input received from WR Office (a copy of this is attached for ready reference).

We would appreciate it if you could kindly give your attention to the broad areas indicated above and ensure that fellowships and placements are accordingly planned and application, as per requirement above, are sent to the Regional Office. If you need any clarification or further information, kindly do not hesitate to contact us.

We look forward to your cooperation.

Dr M. Khalilullah
Regional Fellowship Officer

Encl: As stated

cc: WPRO/AFRO/EMRO (FEL UNITS)
cc: WR Thailand – Thanks for the inputs
cc: DRD/DPM / FCH / LCO
cc: FS/GEN

**LIST OF NGOs AND OTHER INSTITUTIONS IN THAILAND
WHERE DIRECT PLACEMENTS CAN BE DONE**

1. Asian Institute of Technology (AIT - All schools and centres) P.O. Box 4, Klong Luang, Pathumthani 12120
2. Asia-Pacific Development Communication Center (ADCC) c/o
3. Dhurakijpundit University, 110/1-4 Prachachuen Road, Laksi, Bangkok 10210
4. Asian Center for Population and Community Development (ACPD/PDA), 6, Sukhumvit 12, Bangkok 10110
5. AIDS Network Development Foundation(AIDSNet) 145/1 Sripoom Road, Muang District, Chiang Mai 50200
6. Thailand Business Coalition on AIDS (TBCA), Suite 65/62, 6th Floor, Chamnarn Phenjati Business Center, Rama 9 Road, Huaykwang, Bangkok 10320
7. Chulabhorn Research Institute (CRI), Vibhavadee-Rangsit Highway, Bangkok 10210, Please note, however, Chulabhorn Research Centre is under administration of Mahidol University. Both institutes function in close collaboration with each other.
8. Health Systems Research Institute (HSRI), h Floor, Building 3, Department of Mental Health, Ministry of Public Health
9. National Blood Bank of Thai Red Cross Society. Henri Dunant Road, Bangkok 10330
10. Asia Training Centre On Ageing (ATCOA) /o Faculty of Nursing, Chiang Mai University, Chiang Mai 50200

Other Direct Placements (DP) are to those courses co-organized by WHO as follows:

- FETP courses
- ACT Malaria courses
- AIHD International Practical Training on District Health System based on PHC
- WHO Intercountry Training Workshop on Clinical Management of HIV/AIDS

The FPR for DP requires only ONE original FAF, whereas those being processed through DTEC require two original FAFs. The cc copies to all concerned remain unchanged.