

WHO South-East Asia Regional and Country Offices Emergency Readiness Training III
10-12 April 2018, Longchamp Hall, The Taj Mahal Hotel, New Delhi

PROVISIONAL PROGRAMME

Day 1: Tuesday, 10 April 2018		
08:00-08:30	Registration	
08:30-09:30	Introductory Session	
	Welcome	Dr Roderico Ofrin Regional Emergency Director
	Opening Remarks	Dr Pem Namgyal Director, Programme Management
	Overview of training, training objectives, training continuum, introduction of training facilitators	Dr Arturo Pesigan Programme Area Manager Emergency Operations
	Self-introduction, administrative announcements Group photograph	
09:30-09:45	Tea/Coffee	
09:45-11:30	Session 1: Recap and lessons learnt	
09:45-10:00	Status of WCOs readiness Where are we?	Dr Arturo Pesigan
10:00-10:15	Status of BCPs/CPs	Dr Arturo Pesigan
10:15-10:30	Review of Readiness I and II	Dr Nilesh Buddha
10:30-11:30	Lessons Learnt	Dr Nilesh Buddha Dr Arturo Pesigan
11:30-12:30	Session 2: SOPs for emergency	
11:30-11:40	Competencies framework	Ms Monica Nygard
11:40-11:50	Activation of SOPs	Dr Miftahul Fahmi Sembiring
11:50-12:15	SOPs overview	Dr Miftahul Fahmi Sembiring
12:15-12:30	Open Forum – Q & A	
12:30-13:30	Lunch (Optional vSHOC demo – 01:00PM)	
13:30- 14:15	Session 3: Delegation of Authority (DOA)	
13:30- 14:00	DOA application, Operationalization of DOA in GSM	Dr Miftahul Fahmi Sembiring
14:00-14:15	Open Forum – Q & A	
14:15-15:00	Session 4: Operations Support and Logistics (OSL)	
14:15-14:30	Supply Chain Management	Mr Antoine Delaitre
14:30-14:45	Health Logistics	Mr Antoine Delaitre
14:45-15:00	Open Forum – Q & A	

15:00-15:15	Tea/Coffee	
15:15-16:30	Session 5: Procurement	
15:15-15:45	SOPs for Procurement in Emergencies	Ms Justina Ehirim
15:45-16:15	Guidance on Procurement Procedures	Ms Justina Ehirim
16:15-16:30	Open Forum – Q & A	
Day 2: Wednesday, 11 April 2018		
08:30-08:45	Recap of Day 1	Dr Miftahul Fahmi Sembiring Dr Sourabh Sinha
08:45-11:00	Session 6: Finance and budget	
08:45-09:30	Work Plan Structure	Dr Miftahul Fahmi Sembiring
09:30-10:10	OCR Budget Space	Ms Monica Nygard
10:10-10:30	Country-level Finance, including Imprest IPOs	Mr Sunil Kumar Bhambri
10:30-11:00	Open Forum – Q & A	
11:00-11:15	Tea/Coffee	
11:15-13:00	Session 7: Human Resources	
11:15-11:30	Roster Management System	Ms Nahed Zeid Dr Miftahul Fahmi Sembiring
11:30-11:40	Selection Guidelines and Waivers	Ms Nahed Zeid
11:40-11:50	Fast Track Selections	Ms Nahed Zeid
11:50-12:20	Deployment Procedures	Ms Nahed Zeid
12:20-12:30	Scope of In-country Support	Ms Nahed Zeid
12:30-12:45	Medical Evacuation and Security	Ms Cristina A. Bajar Representative of RMS
12:45-13:00	Open Forum – Q & A	
13:00-14:00	Lunch	
14:00-16:00	Session 8: Resource Mobilization	
14:00-14:30	Grant Management	Ms Purvi Paliwal
14:30-15:00	Resource Mobilization for emergencies	Ms Purvi Paliwal
15:00- 15:15	Tea/Coffee	
15:15-15:30	How to Request for CFE	Ms Monica Nygard
15:30-15:45	Open Forum – Q & A	
15:45-16:15	Simulation exercise for HR	Ms Nahed Zeid
16:15-16:30	Wrap-up	Ms Tamara Curtin Niemi
Day 3: Thursday, 12 April 2018		
08:30–08:45	Recap of Day 2	Dr Miftahul Fahmi Sembiring Dr Sourabh Sinha
08:45–13:45	Session 9: Simulation Exercise	
08:45-09:15	Introduction to the Exercise	Ms Tamara Curtin Niemi
09:15-10:45	Countries Work on the Scenarios	Ms Tamara Curtin Niemi

10:45-11:00	Tea/Coffee	
11:00-12:30	Debrief of exercise	Ms Tamara Curtin Niemi
12:30-13:30	Lunch	
13:30-13:45	Feedback from the Exercises	Ms Tamara Curtin Niemi
13:45-15:00	Session 10: Next Steps, Emergency Operations Response Manual and Course Evaluation	
13:45-14:00	Discussion of Next Steps	Dr Arturo Pesigan Ms Tamara Curtin Niemi
14:00-14:45	Emergency Operations Response Manual	Dr Arturo Pesigan
14:45-15:00	Course Evaluation	Ms Tamara Curtin Niemi
15:00-15:15	Closing Session	
15:00-15:15	Final remarks	Dr Pem Namgyal Director, Programme Management Dr Roderico Ofrin
15:15-15:30	Tea/Coffee	
15:15-16:30	Business meeting with RED and WHE <ul style="list-style-type: none"> • Roles and Responsibilities of WHE focal points • Activities 2018 • Follow-up/discussion 	