

17 August 2010

Information for participants
(Revised)

TWENTY-EIGHTH MEETING OF
MINISTERS OF HEALTH OF COUNTRIES
OF THE SOUTH-EAST ASIA REGION

Bangkok, Thailand, 7 September 2010

and

SIXTY-THIRD SESSION
OF WHO REGIONAL COMMITTEE
FOR SOUTH-EAST ASIA

Bangkok, Thailand, 7-10 September 2010

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1. Date and place

The Twenty-eighth Meeting of Ministers of Health of Countries of the WHO South-East Asia (SEA) Region and the Sixty-third Session of the WHO Regional Committee for South-East Asia will be held in Bangkok, Thailand, from 7 to 10 September 2010. A meeting of the Senior Advisers to the Ministers of Health will also be held on 6 September 2010. The Joint Inaugural session and other meetings will be conducted as follows:

Meeting	Date and Time	Venue
Meeting of the Senior Advisers to the Ministers of Health	6 September 2010	Ball Room 1 The Royal Orchid Sheraton, Bangkok
Joint Inaugural Session of Twenty-eighth Meeting of Ministers of Health and Sixty-third Session of the WHO Regional Committee for South-East Asia	7 September 2010	Ball Rooms 2&3 The Royal Orchid Sheraton, Bangkok
Twenty-eighth Meeting of Ministers of Health of Countries of South-East Asia Region.	7 September 2010	Ball Room 1 The Royal Orchid Sheraton, Bangkok
Sixty-third Session of the WHO Regional Committee for South-East Asia (continuation)	8-10 September 2010	Ball Rooms 2&3 The Royal Orchid Sheraton, Bangkok
Subcommittee on Credentials	8 September 2010	Ball Room 1 The Royal Orchid Sheraton, Bangkok
Meeting of the Drafting Committee for resolutions	8-10 September 2010 (daily at 5.00 p.m.)	Pompaduo The Royal Orchid Sheraton, Bangkok

The Provisional Agenda and Tentative Programme for both the Regional Committee and the Health Ministers' Meeting are listed as **Annexes 1 to 4**.

2. Credentials

The Letters of Credentials, as per the attached format (**Annex 5**), of Representatives, Alternates and Advisers, signed by the Minister of Health or the Minister of Foreign Affairs, should be sent to the Regional Office in advance. Otherwise, they must be hand-delivered by the Representatives to the Director, Administration and Finance, immediately on arrival in Bangkok. The Secretariat takes this opportunity to emphasize the importance of properly completed credentials, especially the correct designation of participants and recommends consultation with the respective WHO Representative or the Regional Office in case of any questions.

3. Registration

Representatives are requested to complete the attached "Registration Form" (**Annex 6**) and fax it to +91 11 233 78049 preferably by 15 August 2010, in order to ensure reservation of rooms.

Alternatively, participants may also register online. **Online registrations are encouraged.** The links to access the online form are:

- **Intranet** – <http://intranet/eRegistration/rcm>
- **Internet** – <http://www.searo.who.int/eRegistration/rcm>

4. Documentation/summary reports

The Provisional Agenda and related documents will be distributed in advance of the session. Documents issued subsequently will be distributed in the Meeting Hall. As only a limited supply of documents are available, participants are requested to keep their complete set of documents in their folders and bring them to all meetings. A Documents Desk will be located in the Meeting Hall.

A draft summary report covering the proceedings of the day will be issued in the afternoon of the following day. Any correction to the draft summary report should be submitted in writing to the Reports Officer within 24 hours of the issuance of the report. The final draft report of the Sixty-third Session will be distributed in the afternoon of the concluding day for consideration of the Regional Committee.

Delegates are encouraged to hand over to the Reports and Documents Officer, copies of their written statements to facilitate accurate reporting of their viewpoints.

Daily Session Journal - An information bulletin, "Daily Session Journal", will be issued every day from 8 September onwards. It will contain the programme for the next day and other general information of interest to participants.

5. Travel arrangements

5.1 General

Return bookings should be reconfirmed as soon as possible. Participants who require any travel-related assistance may contact the representative of the WHO travel agent, at the venue, or Mr Bruce Leech, Administrative Services Officer (leechb@searo.who.int), (mob. +91-9810125571) during the meeting.

The Suvarnabhumi International Airport in Bangkok is connected by a number of daily flights from various global destinations. Please see **Annex 7** for an overview of flight schedules from the capital cities of Member States of the SEA Region to Bangkok and back.

As the joint inaugural function is scheduled to start in the morning of 7 September 2010, participants are advised to arrive in Bangkok on 6 September 2010.

5.2 Visas and customs clearance

Visas

Participants are required to carry valid passports or applicable travel documents. They are advised to obtain, in advance, a valid visa for Thailand from the relevant Thai Embassy/High Commission/Consulates, before undertaking travel, for the entire duration of their stay in Thailand. It may be noted that a visa will be granted only if the passport remains valid for a minimum period of six months.

If participants require assistance from WHO in obtaining a Thai visa, they are requested to contact the office of the WHO Representative in their country well in advance of travel. Details of visa requirements for States in the SEA Region are given in **Annex 8**. Details of Thai Missions in Member States of the SEA Region and in Switzerland are given in **Annex 9**.

Any difficulties in obtaining visas should be communicated to the Administrative Services Officer (leechb@searo.who.int), World Health Organization, Regional Office for South-East Asia, New Delhi, India or to the Administrative Officer (pringle@searo.who.int), World Health Organization, Country Office, Nonthaburi, Thailand (mob. 0066-81-8056179).

Participants require the following documents to support their visa applications:

- Valid passport;
- Completed application form; and
- Two passport-size photographs.

The processing time for issuance of the visa is about 10–14 days.

Customs clearance

To facilitate participants' travel and customs clearance for meetings, a certificate (**Annex 10**) will be issued to them by the WHO Representative in each of the Member States.

5.3 Arrival in Bangkok/transportation

Participants will be met at the Suvarnabhumi airport. Transport will be provided to delegations of each Member State from the time of arrival of the delegation in Bangkok until departure. Transport arrangements will be coordinated by Mr Bruce Leech, Administrative Services Officer (leechb@searo.who.int).

To facilitate identification of baggage on arrival at Suvarnabhumi airport, participants are requested to use the HMM/RC luggage tags that are available from the WHO Country offices in all States of the Region.

Transport arrangements will be made for all official functions and meetings scheduled during the Regional Committee and Meeting of Health Ministers.

5.4 Security

For the purpose of identification and security, participants are requested to wear their name badges while attending the meetings and receptions. Badges will be issued by the Secretariat at the time of registration or on arrival.

Participants may contact the Field Security Officer, Mr Paul Carlson, for advice on security-related issues on email – carlsonp@searo.who.int; mobile +91-9818997252 at any time.

6. General and practical information

6.1 Geography and climate

Location: South-eastern Asia, bordering the Andaman Sea and the Gulf of Thailand, south east of Myanmar.

Area: 513 120 sq. km.

Language: Thai is the national language of Thailand.

Time: The Thai time is 7 hours ahead of GMT.

Climate: Tropical; rainy, warm, cloudy south west monsoon (mid-May to September); dry, cool north east monsoon (November to mid-March); southern isthmus always hot and humid. Bangkok is hot and humid. Light cotton clothes are recommended for outdoor activities. However, most offices, hotels and public places like hotels and shopping centres, etc. are fully air conditioned. Participants are therefore advised to bring light jackets.

6.2 Airport tax

The departure airport tax from Thailand is included in the price of the air ticket.

6.3 Banking services

Currency exchange services are available at the conference venue. Participants who wish to avail of this facility may contact the Money Exchange Counter at the lobby of the hotel with a valid passport and identification of their room numbers.

6.4 Postal and fax services

Arrangements have been made to distribute incoming mail to participants as soon as they are received. For private telephone calls or fax messages, hotel services can be used at participants' own expense. Postal services will be available at the hotel lobby. Participants are advised to contact the WHO Information Desk located in the Conference Lobby, for any assistance.

6.5 Electricity/taxis

- **Electricity:** Voltage is 220 volts AC at 50 cycles per second. Standard two-pin plugs and sockets are used.
- **Taxis:** Taxis in and around Bangkok are reliable and cheap. Fares vary according to the distance that is calculated by taxi meters. Most taxi drivers are unable to converse adequately in English.

6.6 Currency/foreign exchange

The monetary unit of Thai currency is Baht (Thai Baht) which consists of 100 *satang*. Thai Baht notes come in Bahts 10, Bahts 20, Bahts 50, Bahts 100, Bahts 500 and Bahts 1000 denominations. Coins come in 25 *satang*, 50 *satang*, 1 Bahts, 2 Bahts, 5 Bahts and 10 Bahts denominations. Foreign currencies must be exchanged only through banks or authorized foreign exchange dealers. The

receipts for such transactions should be obtained and retained. Visitors can exchange foreign currency at the foreign exchange counter at the airport upon arrival. The official UN exchange rate for one US dollar was equivalent to Bahts 32.31 as on 1 July 2010.

6.7 Duty concessions on entry into Thailand

There is no limit on the amount of Thai currency that can be brought into Thailand, but only 50,000.00 Bahts may be taken out without obtaining a permit. Taking out an amount of Thai currency exceeding 50,000.00 Bahts requires a permit from an authorized bank. The original permit must be shown to the Customs officer while passing through the outbound passenger channel. There is no restriction on either bringing in or taking out foreign currency.

6.8 Travellers cheques/credit cards

US dollar and other convertible currency travellers' cheques can be encashed at most banks and from authorized "money changers". Major international credit cards, such as American Express, Diners Club, VISA and Master Card, are accepted (except Eurocard) by most banks and hotels. An ATM machine (for local currency only) is available close to the hotel.

7. Medical arrangements including vaccination requirements

The Ministry of Public Health, Royal Thai Government, will provide 24 hrs standby nurse and doctor at the venue of the conference.

The hotel clinic also operates daily from 8.00 hrs – 18.00 hrs, and a nurse will be available during operation hours.

In case of any emergency, you may seek the guidance of the following:

	Name and Designation	Email Address	Mobile No.
1.	Ms Maureen Birmingham, WHO Representative to Thailand Nonthaburi, Thailand	birmingham@searo.who.int	+66-81-9215491
2.	Mr Bruce Leech, WHO Administrative Services Officer	leechb@searo.who.int	+91-9810125571
3.	Mr Paul Carlson, WHO Field Security Officer	carlsonp@searo.who.int	+91-9818997252
4.	Mr Angus J. Pringle, Administrative Officer Office of WHO Representative to Thailand Nonthaburi, Thailand	pringle@searo.who.int	+66-81-8056179

The UN Medical Officer, Dr Teoliza Almendras, can be reached on Telephone +662 288 1353.

Vaccination requirements – Under the International Health Regulations, the present vaccination requirement for Bangkok is for yellow fever when the traveller is coming from an infected local area only (Africa/South America). Participants should verify in advance the validity of their health certificates with their respective travel agents.

8. Hotel arrangements

To facilitate the logistical arrangements for participants, a block reservation for participants has been made at the venue of the meetings in Bangkok:

Name of Hotel: The Royal Orchid Sheraton
Address: Captain Bush Lane, Charoenkrung Road, Bangkok
Tel.: +662-266 0123
Fax: +662-236 8320
E-mail: supanee.santisuk@sheraton.com
Website: www.royalorchidsheraton.com

Please return the attached e-registration form (**Annex 6**) at the earliest, on the basis of which hotel accommodation will be reserved.

The hotel is situated 40 kilometres from the Suvarnabhumi International Airport. It offers facilities such as a gymnasium, swimming pool and a spa. While the use of gymnasium and swimming pool is complimentary for those staying in the hotel, other facilities can be utilized on payment basis. For their convenience as well as for security and logistical reasons, participants are strongly advised to stay in The Royal Orchid Sheraton Hotel, Bangkok, for the duration of their visit to Bangkok. The hotel offers special (UN) rates for rooms, as follows:

Single Deluxe Room: BHT 3000 – per room per night, inclusive of daily buffet breakfast and taxes.

Double Deluxe room: BHT 3300 – per room per night, inclusive of daily buffet breakfast for two and taxes.

Payments of hotel bills - Participants are requested to settle their hotel bills directly with the hotel. Payment can be made by Credit Card (American Express, Diners, Mastercard, JCB and Visa) except Eurocard, Travellers Cheques (US\$), or cash.

9. WHO publications

A selection of WHO publications will be on display outside the Meeting Hall. If participants wish to obtain copies of any of the publications displayed at the Documents Desk, they are requested to provide details in the list available at the Documents Desk, and the Secretariat will arrange to send these documents to them in due course.

10. Social events

Date	Time	Event
7 September 2010	1900 hrs	Reception/Dinner by H.E. the Minister of Health, Royal Thai Government
8 September 2010	1830 hrs	Reception-cum-dinner by the Regional Director, WHO South-East Asia Region

Other official social function(s), if any, will be announced in the Daily Session Journal.

11. Accompanying spouses

Participants intending to bring their spouses to Bangkok are advised to arrange appropriate visas, make their own travel arrangements, and inform WHO (Mr Bruce Leech, Administrative Services Officer, email: leechb@searo.who.int with copy to Mr Angus Pringle, Administrative Officer (pringle@searo.who.int). World Health Organization, Country Office, Nonthaburi, Thailand) in advance, so that appropriate logistical arrangements can be made.

12. List of participants and the WHO Secretariat

12.1 List of participants

A provisional list of participants will be circulated at the time of the meeting. Participants should bring to the attention of the Documents Officer any addition, deletion or changes so that the final List of Participants could be issued as early as possible.

The following WHO staff members are available at the venue to support the Regional Committee and Meeting of Health Ministers of the South-East Asia Region.

12.2 WHO-SEARO Secretariat

- (1) Dr Samlee Plianbangchang, Regional Director
- (2) Dr (Mrs) Poonam Khetrpal Singh, Deputy Regional Director
- (3) Dr Myint Htwe, Director, Programme Management
- (4) Mr Bernard H. Chandra, Ag. Director, Administration and Finance
- (5) Dr N. Kumara Rai, Advisor to the Regional Director
- (6) Dr Monir Islam, FHR
- (7) Dr Arun Thapa, IVD
- (8) Dr Akinori Kama, Liaison Officer to the Regional Director
- (9) Dr Rui Paulo de Jesus, Country Cooperation Strategy and Governing Bodies
- (10) Dr Rajesh Bhatia, Blood Safety and Laboratory Technology
- (11) Dr Sudhansh Malhotra, Primary and Community Health Care
- (12) Mr Bruce Leech, Administrative Services Officer
- (13) Mr Paul Carlson, Field Security Officer
- (14) Mr Bruce Murphy, Documents Officer
- (15) Ms Vismita Gupta-Smith, Public Information and Advocacy
- (16) Mr J. Tuli, TIP/DOC
- (17) Mr K. Surendranathan, Administrative Officer to the Regional Director
- (18) Mr J.K. Verma, Administrative Assistant to DRD
- (19) Mr S.K. Madanpotra, Administrative Assistant-Travel
- (20) Mrs Radha Swaminathan, Administrative Assistant to DAF
- (21) Mr Anuj Mittal, Administrative Assistant-ISM

- (22) Mrs Charu Mehta, Administrative Assistant-Budget
- (23) Mr Puneet Dhingra, Text Processor
- (24) Mr R.S. Pahwa, Print Supervisor
- (25) Mr U.S. Baweja, Administrative Secretary to CCG
- (26) Mr Paramjeet Singh, Secretary-DPM
- (27) Mr Deepak Chopra, Documents Assistant
- (28) Mr Avinash Singh, National Professional Officer (Editor)
- (29) Mr Gautam Basu, Editor
- (30) Mr Manjit Singh, Report Writer
- (31) Mrs Susha Sreedharan, Report Writer
- (32) Mrs Y. Ramani, Report Writer
- (33) Mr T. Gangadharan, Report Writer

13. WHO Liaison Officers

The following WHO Liaison Officers are available at the venue of the meeting to facilitate the participation of country delegates, act as channel of communication between delegates and the WHO Secretariat, report any issues of concern to the Steering Committee and to facilitate attendance of respective representatives at meetings of Drafting Group or other subcommittees:

- (1) Bangladesh – Dr Sudhansh Malhotra
- (2) Bhutan – Dr Arun Thapa
- (3) DPR Korea – Dr Rui Paulo de Jesus
- (4) India – Dr Rajesh Bhatia
- (5) Indonesia – Dr N. Kumara Rai
- (6) Maldives – Dr Arun Thapa
- (7) Myanmar – Dr Sudhansh Malhotra
- (8) Nepal – Dr Rajesh Bhatia
- (9) Sri Lanka – Dr N. Kumara Rai
- (10) Thailand – Dr Stephan Guichard
- (11) Timor-Leste – Dr Rui Paulo de Jesus

14. National Organizing Committee and National Liaison Officers

A list of the (i) National Organizing Committee and the (ii) National Liaison Officers/Coordinators is included in this bulletin, as Annex 12.

15. WHO Regional Office for South-East Asia, New Delhi, India

WHO Regional Office for South-East Asia
World Health House, Indraprastha Estate
New Delhi - 110002, India
E-mail: leechb@searo.who.int; with a copy to madanpotras@searo.who.int
Telephone No.: 91-11-23370804, 23370809-11 Extn 26215
Fax No.: 91-11-23370197, 23379395 and 23379507

Working hours: Monday through Friday – 0800 to 1630 hours

16. Office of the WHO Representative to Thailand

Permanent Secretary
Bldg. No. 3, 4th floor
Ministry of Public Health, Tiwanon Road
Muang, Nonthaburi 11000, Thailand
E-mail: pringle@searo.who.int
Web Site: www.whothailand.org
Telephone No.: (66-2)590-1524, 591-8198
Fax No.: (66-2)591-8199

Working hours: Monday through Friday – 0800 to 1630 hours

Annex 1

Provisional Agenda of the Regional Committee *Sixty-third Session, Bangkok, Thailand, 7-10 September 2010*

1. Opening of the session
2. Subcommittee on Credentials:
 - 2.1 Appointment of the Subcommittee on Credentials
 - 2.2 Approval of the report of the Subcommittee on Credentials
3. Election of Office-bearers
4. Adoption of the Agenda
5. Introduction to the Regional Director's Biennial Report on the Work of WHO in the South-East Asia Region covering the period January 2008 to December 2009
6. Address by the Director-General of the World Health Organization
7. Matters relating to Programme Development and Management:
 - 7.1 Programme Budget Performance Assessment: 2008-2009
 - 7.2 Implementation of workplans for Programme Budget 2010-2011
 - 7.3 Proposed Programme Budget 2012-2013 including implementation of the Regional Committee resolution SEA/RC62/R1 on "Programme Budget matters"
8. Technical Discussions:
 - 8.1 Consideration of the recommendations arising out of the Technical Discussions on "Injury Prevention and Safety Promotion"
 - 8.2 Selection of a subject for the Technical Discussions to be held prior to the Sixty-fourth Session of the Regional Committee
9. Strategic planning for development of human resources for health in the Region
10. Development of national health plans and strategies
11. Coordinated approach to prevention and control of acute diarrhoea and respiratory infections
12. Prevention and containment of antimicrobial resistance
13. Strategic framework on healthy ageing in the Region
14. Accelerating the achievement of MDG 5: Addressing inequity in maternal and neonatal health
15. Regional Strategy on universal health coverage
16. Capacity-building of Member States on global health
17. Regional Strategy on health information system
18. Governing Bodies:
 - 18.1 Key issues and challenges arising out of the Sixty-third World Health Assembly and the 126th and 127th sessions of the WHO Executive Board
 - 18.2 Review of the draft provisional agenda of the 128th session of the WHO Executive Board

19. Follow-up action on pending issues and selected Regional Committee resolutions/decisions of the last three years:
- Follow-up action on pending issues*
- 19.1 Collaboration within the UN system and with other international agencies and partnerships
- Follow-up action on RC resolutions*
- 19.2 Nutrition and food safety in the South-East Asia Region (SEA/RC60/R3)
- 19.3 South-East Asia regional efforts on measles elimination (SEA/RC62/R3)
- 19.4 Challenges in polio eradication (SEA/RC60/R8)
- 19.5 Scaling up prevention and control of chronic noncommunicable diseases in the South-East Asia Region (SEA/RC60/R4)
20. Special Programmes:
- 20.1 UNICEF/UNDP/World Bank/WHO Special Programme of Research and Training in Tropical Diseases: Joint Coordinating Board (JCB) – Report on attendance at JCB in 2010 and nomination of a member in place of Bhutan whose term expires on 31 December 2010
- 20.2 UNDP/UNFPA/WHO/World Bank Special Programme of Research, Development and Research Training in Human Reproduction: Policy and Coordination Committee (PCC) – Report on attendance at PCC in 2010 and nomination of a member in place of Indonesia whose term expires on 31 December 2010
21. Time and place of future sessions of the Regional Committee
- Adoption of the report of the Sixty-third Session of the Regional Committee
- Closure of the session

Annex 2

Tentative Programme for the Sixty-third Session of the Regional Committee Bangkok, Thailand, 7–10 September 2010

(This is a tentative programme for the entire session. The final programme for each day will be included in the Daily Session Journal)

26 July 2010

Date	Morning	Afternoon
Tuesday 7 Sept. 2010	Joint Inauguration of Health Ministers' Meeting and the Regional Committee session	<i>(HMM concludes)</i>
Wednesday 8 Sept. 2010	<p>9:00 am–12:30 pm</p> <p>Opening of the Session <i>(item 1)</i></p> <ul style="list-style-type: none"> • Appointment of the Subcommittee on Credentials <i>(item 2.1)</i> <p>(Short break)</p> <ul style="list-style-type: none"> • Approval of the Report of the Subcommittee on Credentials <i>(item 2.2)</i> <p>Election of Office-bearers <i>(item 3)</i></p> <p>Adoption of the Agenda <i>(item 4)</i></p> <p>Group photograph followed by tea/coffee</p> <p>Introduction to the RD's Biennial Report on the Work of WHO in the South-East Asia Region covering the period January 2008 to December 2009 <i>(item 5)</i></p>	<p>2:00 pm–5:00 pm (Plenary)</p> <p>Address by the Director-General of the World Health Organization <i>(item 6)</i></p> <ul style="list-style-type: none"> • Programme Budget Performance Assessment: 2008-2009 <i>(item 7.1)</i> • Implementation of workplans for Programme Budget 2010-2011 <i>(item 7.2)</i> • Proposed Programme Budget 2012-2013 including implementation of the Regional Committee resolution SEA/RC62/R1 on "Programme Budget matters" <i>(item 7.3)</i> <p>Technical Discussions:</p> <ul style="list-style-type: none"> • Consideration of the recommendations arising out of the Technical Discussions on "Injury Prevention and Safety Promotion" <i>(item 8.1)</i> • Selection of a subject for the Technical Discussions to be held prior to the Sixty-fourth session of the Regional Committee <i>(item 8.2)</i>
Thursday 9 Sept. 2010	<p>9:00 am–12:30 pm (Plenary)</p> <p>Strategic planning for development of human resources for health in the Region <i>(item 9)</i></p> <p>Development of national health plans and strategies <i>(item 10)</i></p> <p>Coordinated approach to prevention and control of acute diarrhoea and respiratory infections <i>(item 11)</i></p> <p>Prevention and containment of antimicrobial resistance <i>(item 12)</i></p> <p>Strategic framework on healthy ageing in the Region <i>(item 13)</i></p> <p>Accelerating the achievement of MDG 5: Addressing inequity in maternal and neonatal health <i>(item 14)</i></p> <p>Regional Strategy on Universal Health Coverage <i>(item 15)</i></p> <p>Capacity-building of Member States on global health <i>(item 16)</i></p> <p>Regional Strategy on Health Information System <i>(item 17)</i></p>	<p>2:00 pm–5:00 pm (Plenary)</p> <p>Governing Bodies:</p> <ul style="list-style-type: none"> • Key issues and challenges arising out of the Sixty-third World Health Assembly and the 126th and 127th sessions of the WHO Executive Board <i>(item 18.1)</i> • Review of the draft provisional agenda of the 128th session of the WHO Executive Board <i>(item 18.2)</i> <p>Follow-up action on pending issues and selected Regional Committee resolutions/decisions of the last three years:</p> <p><i>Follow-up action on pending issues</i></p> <ul style="list-style-type: none"> • Collaboration within the UN system and with other international agencies and partnerships <i>(item 19.1)</i> <p><i>Follow-up action on RC resolutions</i></p> <ul style="list-style-type: none"> • Nutrition and food safety in the South-East Asia Region: SEA/RC60/R3 <i>(item 19.2)</i> • South-East Asia regional efforts on measles elimination: SEA/RC62/R3 <i>(item 19.3)</i> • Challenges in polio eradication: SEA/RC60/R8 <i>(item 19.4)</i> • Scaling up prevention and control of chronic noncommunicable diseases in the South-East Asia Region: SEA/RC60/R4 <i>(item 19.5)</i>

Date	Morning	Afternoon
Friday 10 Sept. 2010	<p>9:00 am–12:30 pm (Plenary)</p> <p>Special Programmes:</p> <ul style="list-style-type: none"> • UNICEF/UNDP/World Bank/WHO Special Programme for Research and Training in Tropical Diseases: Joint Coordinating Board (JCB): Report on attendance at JCB in 2010 and nomination of a member in place of Bhutan whose term expires on 31 eember 2010 (<i>item 20.1</i>) • UNDP/UNFPA/WHO/World Bank Special Programme of Research, Development and Research Training in Human Reproduction: Policy and Coordination Committee (PCC) – Report on attendance at PCC in 2010 and nomination of a member in place of Indonesia whose term expires on 31 December 2010 (<i>item 20.2</i>) <p>Time and place of future sessions of the Regional Committee (<i>item 21</i>)</p>	<p>4:00 pm (Plenary)</p> <p>Adoption of resolutions</p> <p>Adoption of the Report of the Sixty-third Session of the Regional Committee</p> <p>Closure of the session</p>

NOTE: **Lunch interval:** 12:30–2:00 pm daily;

Tea/Coffee breaks will be from 10.30 – 11.00 a.m. and from 3.30 – 4.00 p.m. daily.

Annex 3

Provisional Agenda of the Twenty-eighth Meeting of Ministers of Health

Bangkok, Thailand, 7 September 2010

1. Joint Inaugural Session of the Twenty-eighth Meeting of Ministers of Health and Sixty-third Session of the WHO Regional Committee for South-East Asia
2. Introductory session
3. Brief by SEARO Secretariat on revised format for the Meeting of the Ministers of Health and deliberations at Senior Advisers' Meeting
4. Presentation of the Report of the Senior Advisers' Meeting by the Chairman of the Senior Advisers' Meeting to Twenty-eighth Meeting of Ministers of Health on the agenda items, i.e.,
 - (i) Review of Kathmandu Declaration on Protecting Health Facilities from Disasters/Follow-up actions on the decisions and recommendations of the Twenty-seventh Meeting of Ministers of Health
 - (ii) Urbanization and Health
 - (iii) Decentralization of health care services
5. Any other business
6. Adoption of the report
7. Closing session

Annex 4

Tentative Programme for the Twenty-eighth Meeting of Ministers of Health *Bangkok, Thailand, 7 September 2010*

Day-Date	0900 – 1300 hours*	1300–1430 hours	1600-1700 hours*
Tuesday, 7 Sep 2010	<ol style="list-style-type: none"> 1. Joint Inaugural Session of the 28th Meeting of Ministers of Health and 63rd Session of the WHO Regional Committee for South-East Asia <p>Commencement of the Meeting of the Ministers of Health</p> <ol style="list-style-type: none"> 2. Introductory session 3. Brief by SEARO Secretariat on revised format for the Meeting of the Ministers of Health and deliberations at Senior Advisers' Meeting 4. Presentation of the Report of the Senior Advisers' Meeting by the Chairman of the Senior Advisers' Meeting to Twenty-eighth Meeting of Ministers of Health on the agenda items, i.e., <ol style="list-style-type: none"> (i) Review of Kathmandu Declaration on protecting health facilities from disasters/Follow-up actions on the decisions and recommendations of the 27th HMM (ii) Urbanization and Health (iii) Decentralization of health-care services 5. Any other business 	Lunch break	<ol style="list-style-type: none"> 6. Adoption of the report 7. Closing session

*Timings would be flexible

Tea/coffee break 10:30-11:00 hrs and 15:30-16:00 hrs.

Annex 5

Date: _____

Credentials

I have the honour to inform you of the composition of the delegation of the _____
(Name of government) _____ to the Sixty-Third Session of the Regional
Committee for South-East Asia scheduled to be held in Bangkok, Thailand, from 7 to 10 September
2010.

<u>Name</u>	<u>Designation</u>	<u>Capacity*</u>
(Name of participant)	(Official designation)	Representative/ Alternate/Adviser)

The delegation is vested with full powers and authority to carry out all the functions connected with
the business of the Regional Committee.

Signature with seal
Minister of Health or
Minister of Foreign Affairs

Notes:

- (1) **Please note that the designation or capacity is very important and carries with it responsibilities as noted in the Rules of Procedures. Please discuss with WR or DAF if capacity is not clear.*
- (2) *Credentials should be submitted in original, duly signed by the Minister of Health or Minister of Foreign Affairs and affixed with government seal.*
- (3) *Credentials should be submitted in English; if they are written in the national language, an accurate translation in English should be submitted along with it.*
- (4) *Credentials should include the following information for each participant:
last name (in capital letters); Second name; Title; Official designation; Institution; City; Gender.*
- (5) *Credentials, as outlined above, should be sent to the Director, Administration and Finance (DAF), WHO/SEARO, New Delhi, in advance. Alternatively, they may be handed over in person to DAF before the commencement of the session of the Regional Committee.*

Annex 6

Registration Form

Senior Advisers' Meeting (6 September 2010)

Twenty-eighth Meeting of Health Ministers of Member States of the
South-East Asia Region (7 September 2010), and
Sixty-third Session of the WHO Regional Committee for South-East Asia
8-10 September 2010, Bangkok, Thailand

Dr Prof. Mr Ms Mrs Others

Family Name: _____

Other Name: _____

Sex: Male Female

Title/Designation (e.g. Minister of Health)

(Please print how you wish your name to appear on the name badge)

Address: **(Please indicate complete address as this will be included in the List of Representatives)**

Are you attending Advisers Mtg HMM RCM ALL

Representative of Government UN Agencies NGO/IGO Observer

Telephone _____

Fax _____

E-mail _____

Date of birth: _____

Nationality: _____

My passport number: _____

Date and Place of Issue: _____

Date of Expiry: _____

I shall be accompanied by:

(Spouse / Friend / Others)

Name: _____

Relationship: _____

Date of birth: _____

Nationality: _____

Passport Number: _____

Date and Place of Issue: _____

Date of Expiry: _____

Expected Arrival in Bangkok

Date: _____

Flight Number: _____

Time: _____

Expected Departure from Bangkok

Date: _____

Flight Number: _____

Time: _____

Hotel Name	Room type	Deluxe	Rates Include
Royal Orchid Sheraton Hotel and Towers 2 Charoen Krug Road Sol 30 (Captain Bush Lane) Rangrak, Bangkok 10500, Thailand Tel.: + 66 (2) 2266 0123 Fax: + 66 (2) 2236 8320	Single <input type="checkbox"/>	BHT 3000.-/night	Daily buffet breakfast and taxes
	Double <input type="checkbox"/>	BHT 3300.-/night	Daily buffet breakfast for two and taxes

Payments would be settled by you using

Credit Card

Cash

Important note: Please return this form, duly completed, to the Administrative Services Officer, WHO/SEARO (leechb@searo.who.int) with copy to Mr S.K. Madanpotra (madanpotras@searo.who.int) not later than **10 August 2010** to ensure your hotel reservation. You can also register at any of the WHO websites: (i) **Intranet** – <http://intranet/eRegistration/rcm>, **Internet** – <http://www.searo.who.int/eRegistration/rcm>, Fax: +91-11-23379507 and Telephone +91-11-23370804. **Registration through WHO website is encouraged.**

Annex 7

Flight details to and from Bangkok, Thailand

From	To	Departure		Arrival		Flight
		Date	Time	Date	Time	
Country: Bangladesh						
Dhaka /						
Dhaka	Bangkok	Tue/Thurs/Sat/Sun	0755		1125	BC088
Dhaka	Bangkok	Tue/Sat/	1545		1915	BG 088
Dhaka	Bangkok	Daily	1320		1645	TG322
Dhaka	Bangkok	Tue/Thur/Sat	1035		1405	Z5031
Bangkok / Dhaka						
Bangkok	Dhaka	Daily	1035		1210	TG321
Bangkok	Dhaka	Tue/Sat	2020		2150	BC089
Bangkok	Dhaka	Thur/Sun	1225		1355	BC089
Bangkok	Dhaka	Tue/Thur/Sat	1605		1635	Z532
Country: Bhutan						
Thimphu/Bangkok						
Paro	Bangkok	Mon/wed/fri	1050		1500	KB128
Paro	Bangkok	Tue/sat	1140		1635	KB130
Paro	Bangkok	Thu/sun	1140		1655	KB126
Bangkok/Thimphu						
Bangkok	Paro	Mon/fri	0650		0950	KB127
Bangkok	Paro	Tue/thu/sat	0650		0850	KB129
Bangkok	Paro	Wed/sun	0650		1000	KB131
Country: DPR Korea						
Pyongyang/Bangkok						
Pyongyang	Beijing	Mon, Wed, Fri	1720		1805	CA 122
Pyongyang	Beijing	Tue, sat	0900		1000	JS 151
Pyongyang	Beijing	Thu	1030		1130	JS 251
Beijing	Bangkok	Daily	1700		2110	TG 615
Beijing	Bangkok	Daily	1940		2345	CA 979
Bangkok	Bangkok	Daily	1035		1245	TG 319
Bangkok/Pyongyang*						
Bangkok	Beijing	Daily	0055		0630	CA980
Bangkok	Beijing	Daily	1000		1540	TG 614
Beijing	Pyongyang	Mon, Wed, Fri	1340		1620	CA 121
Beijing	Pyongyang	Tue, sat	1300		1600	JS 152
Beijing	Pyongyang	Thu	1400		1700	JS 252
Country: India						
Delhi/Bangkok						
Delhi	Bangkok	Daily	1155		1750	TG324
Delhi	Bangkok	Daily	2300		0525*	TG316
Delhi	Bangkok	Daily	0105		0655	9W 064
Delhi	Bangkok	Daily(except Tue)	0130		0715	IT025
Delhi	Bangkok	Daily	1400		1915	IC853
Bangkok/Delhi						
Bangkok	Delhi	Daily	0735		1035	TG323
Bangkok	Delhi	Daily	1755		2055	TG315

From	To	Departure		Arrival		Flight
		Date	Time	Date	Time	
Bangkok	Delhi	Daily	0855		1155	IC854
Bangkok	Delhi	Daily	1825		2130	9W063
Bangkok	Delhi	Daily(except Tue)	2025		2325	IT026
Country: Indonesia						
Jakarta/Bangkok						
Jakarta	Bangkok	(Daily)	1235		1605	TG 434
Bangkok/Jakarta						
Bangkok	Jakarta	Daily	0755		1125	TG 433
Country: Maldives						
Male/ Bangkok						
Male	Singapore	Daily	2315		0700	SQ457
Singapore	Bangkok	Daily	0940		1105	SQ972
Male	Kuala Lumpur	Mon/Wed/Thur/Sat	2220		0750	MH188
Kuala Lumpur	Bangkok	Daily	0910		1015	MH784
Male	Colombo	Daily	2025		2220	UL104
Colombo	Bangkok	Wed/Fri/Sun	0135		0635	UL888
Bangkok/Male						
Bangkok	Singapore	Daily	1240		1605	SQ975
Singapore	Male	Daily	2035		2200	SQ 452
Bangkok	Kuala Lumpur	Daily	1415		1725	MH789
Kuala Lumpur	Male	Mon, Wed, Fri, Su	2005		2110	MH 189
Bangkok	Colombo	Wed/Fri/Sun	1950		2140	UL889
Colombo	Delhi	Mon/Tue/Thur/Sat	0015		0110	UL105
Country: Myanmar						
Yangon/ Bangkok						
Yangon	Bangkok	Daily	0945		1130	TG 304
Yangon	Bangkok	Daily	1945		2130	TG 306
Bangkok/ Yangon						
Bangkok	Yangon	Daily	0750		0845	TG 303
Bangkok	Yangon	Daily	1750		1845	TG 305
Country: Sri Lanka						
Colombo/Bangkok						
Colombo	Bangkok	Mon/Tue/Thur/Sat	0720		1220	UL 422
Colombo	Bangkok	Wed/Fri/Sun	0135		0635	UL 888
Colombo	Bangkok	Mon/Wed/Thur/Sat	0140		0635	TG 308
Colombo	Bangkok	Mon/Wed/Fri	0210		0710	CX 700
Bangkok/Colombo						
Bangkok	Colombo	Wed/Fri/Sun	1950		2140	UL 889
Bangkok	Colombo	Mon/Tue/Thurs/Sat	2110		2250	UL423
Bangkok	colombo	Tue/Wed/Fri/Sun	2225		0015	TG 307
Bangkok	Colombo	Tue/Thur/Sun	2255		0040	CX 703
Country: Thailand						
Bangkok/Bangkok						
Bangkok/Bangkok						

From	To	Departure		Arrival		Flight
		Date	Time	Date	Time	
	Bangkok					
Country: Timor-Leste*						
Dilli/Bangkok*						
Dilli	Denpasar	Daily*	1335		1430	MZ 8490
Denpasar Bali	Bangkok	Daily	1620		1930	TG 432
Bangkok/Dilli*						
Bangkok	Denpasar	Daily	0840		1400	TG 431
Denpasar Bali	Dilli	Daily*	1005		1255	MZ 8480
*Schedule to be reconfirmed by WR Office						
WHO-HQ, GENEVA						
Geneva/Bangkok						
Geneva	Frankfurt	Daily	2020		2135	LH 3671
Frankfurt	Bangkok	Daily	2245		1410*	LH 772
Geneva	Vienna	Daily	2015		2155	OS 576
Vienna	Bangkok	Daily	2320		1420	OS 025
Geneva	Istanbul	Daily	1755		2205	TK1920
Istanbul	Bangkok	Daily	2335		1305	TK 060
Bangkok/Geneva						
Bangkok	Frankfurt	Daily	2355		0610	LH 783
Frankfurt	Geneva	Daily	0725		0830	LH 3660
Bangkok	Vienna	Daily	2355		0535	OS 026
Vienna	Geneva	Daily	0720		0905	OS 571
Bangkok	Istanbul	Daily	2335		0600	TK 061
Istanbul	Geneva	Daily	0810		1025	TK 1917

*The above schedules are tentative and may change later.

*Schedules for DPR Korea and Timor-Leste are based on the current schedules available with us, which may or may not be applicable for travel in September 2010

Annex 8

Visa requirements for countries in the WHO South-East Asia Region for travel to Thailand

Bangladesh

- (1) Passport and visa required.
- (2) Invitation and air tickets required.
- (3) Deportation to point of origin on same or first available flight (whichever is practical) in case of non-compliance with visa requirements.

Bhutan

- (1) Passport and visa required.
- (2) Invitation. Visa can also be availed on arrival.
- (3) Deportation to point of origin on same or first available flight (whichever is practical) in case of non-compliance with visa requirements.

Democratic People's Republic of Korea

- (1) Passport and visa required. It is advised that visa should be applied for at least 45 days prior to travel.
- (2) Invitation and air tickets required.
- (3) No Thai Embassy in Pyongyang. Visa to be obtained from Thailand Embassy in Beijing.
- (4) Deportation to point of origin on same or first available flight (whichever is practical) in case of non-compliance with visa requirements.

India

- (1) Air tickets
- (2) Invitation and air tickets required.
- (3) Tourist visa on arrival is granted for 14 days.
- (4) Deportation to point of origin on same or first available flight (whichever is practical) in case of non-compliance with visa requirements

Indonesia

- (1) Passport and visa required. Visa not required if travelling as a tourist upto a stay of 30 days.
- (2) Visitor must hold valid tickets and invitation.
- (3) Deportation to point of origin on same or first available flight (whichever is practical) in case of non-compliance with visa requirements.

Maldives

- (1) Passport and visa required, also available on arrival for a stay of 15 days.
- (2) Deportation to point of origin on same or first available flight (whichever is practical) in case of non-compliance with visa requirements.

Myanmar

- (1) Passport and visa required.
- (2) Invitation and air tickets required.
- (3) Deportation to point of origin on same or first available flight (whichever is practical) in case of non-compliance with visa requirements.

Sri Lanka

- (1) Passport and visa required.
- (2) Invitation and air tickets required.
- (3) Deportation to point of origin on same or first available flight (whichever is practical) in case of non-compliance with visa requirements.

Timor-Leste

- (1) Passport and visa required.
- (2) Visitor must hold valid tickets; all documents required for next destinations; sufficient funds to cover period of stay, or on arrival for say up to 30 days.
- (3) Deportation to point of origin on same or first available flight (whichever is practical) in case of non-compliance with visa requirements.

Important information for all travelers to Thailand

- All passports must be valid for six months.
- Two passport size photographs and the completed application form must be presented to the Immigration Desk upon arrival at the airport. However, in the case of some nationalities, an applicant may have to fill five forms and attach six photographs.

Annex 9

**Thai Missions in the South-East Asia Region and
in Switzerland**

<p>Bangladesh Royal Thai Embassy, Dhaka 18and20, Madani Avenue Baridhara, Dhaka-1212 Tel.(88-02) 881-2795-6, 881-3260-1 Fax.(88-02) 885-4280-1 E-mail: thaidac@mfa.go.th http://www.thaidac.com</p>	<p>Myanmar Royal Thai Embassy, Yangon No.94, Pyay Road, Dagon Township Yangon Union of Myanmar Tel.(951) 222-784,226-721,226-728 Fax.(951) 221-713 E-mail: thaiygn@mfa.go.th</p>
<p>Bhutan <i>(Bhutan has no representation – nearest place is New Delhi)</i> Royal Thai Embassy, New Delhi 56-N, Nyaya Marg, Chanakyapuri New Delhi- 110021 Tel.(91-11) 2611-8103-04,2611-5678, 2611-9945,2688-4475 Fax.(91-11) 2687-2029, 2687-3235 E-mail: thaidel@mfa.go.th http://www.thaiemb.org.in</p>	<p>Nepal Royal Thai Embassy, Kathmandu 167/4 Ward No. 3, Maharajgunj-Bansbari Road, P.O. Box. 3333,Kathmandu Tel.(977 1) 4371410, 43711411 Fax.(977 1) 4371408, 4371409 Satellite Phone:(88 216) 87700239 E-mail: thaiemb@wlink.com.np http://www.thaiembassy.org/kathmandu</p>
<p>DPR Korea <i>(DPR Korea has no representation – convenient place is Beijing)</i> Royal Thai Embassy, Beijing No. 40, Guang Hua Lu Beijing 100600 Tel.(86-10) 6532-1749, 6532-1848, 6532-2151, 6532-5048 Fax.(86-10) 6532-1748 Visa and Consular section: (86-10) 6566-2564, 6566-4299, 6566-1149, 6566-4469 E-mail : thaibej@eastnet.com.cn http://www.thaiembbeij.org/</p>	<p>Sri Lanka Royal Thai Embassy, Colombo 46/46 Nawam Mawatha, 9th Floor, Green lanka Towers, Colombo 2 Sri Lanka Tel.(9411) 230-2500-3 Fax.(9411) 230-4511-2 E-mail: thaicmb@sltnet.lk http://www.thaiembassy.org/colombo</p>

<p>India</p> <p>1. New Delhi Royal Thai Embassy, New Delhi 56-N, Nyaya Marg, Chanakyapuri New Delhi- 110021 Tel.(91-11) 2611-8103-04,2611-5678, 2611-9945,2688-4475 Fax.(91-11) 2687-2029, 2687-3235 E-mail: thaidel@mfa.go.th http://www.thaiemb.org.in</p> <p>2. Kolkata (Calcutta) Royal Thai Consulate-General, Kolkata 18-B, Mandeville Gardens, Ballygunge, Kolkata 700 019 Tel.(91-33) 2440-3229-31/ 7836 Fax.(91-33) 2440-6251 E-mail: rtcgkkt@eth.net</p> <p>3. Mumbai Royal Thai Consulate-General, Mumbai First Floor, Dalamal House Jamnalal Bajaj Marg, Nariman Point Mumbai 400 021 Tel.(91-22) 2282-3535 Fax.(91-22) 2281-0808 E-mail : thaimub@mfa.go.th http://www.thaiembassy.org/mumbai</p>	<p>Timor-Leste Royal Thai Embassy, Dili Avenida de Portugal, Motael, Dili, Timor-Leste Tel.(670) 3310609 Fax.(670) 3322179 E-mail: thaidli@mfa.go.th</p>
<p>Indonesia Royal Thai Embassy, Jakarta 74, Jalan Imam Bonjol Jakarta Pusat 10310 Tel.(62-21) 390-4052 Fax.(62-21) 310-7469, 319-1411 E-mail: thaijkt@mfa.go.th, thaijkt@cbn.net.id http://www.thaiembassy.org/jakarta</p>	<p>Switzerland Royal Thai Embassy, Bern Kirchstrasse 56, 3097 Liebefeld-Berne Tel.(41-31) 970-3030-34 Fax.(41-31) 970-3035 E-mail : thai.bern@bluewin.ch http://www.thaiembassy.org/bern</p>
<p>Maldives <i>(Maldives has no representation – nearest place is Colombo)</i> Royal Thai Embassy, Colombo 46/46 Nawam Mawatha, 9th Floor, Green lanka Towers, Colombo 2 Sri Lanka Tel.(9411) 230-2500-3 Fax.(9411) 230-4511-2 E-mail: thaicmb@sltnet.lk http://www.thaiembassy.org/colombo</p>	

Annex 10

Certificate to facilitate travel/customs clearance
(to be issued by WHO Representative)

Date _____

TO WHOM IT MAY CONCERN

This is to certify that Dr/Mr /Mrs is travelling to Bangkok, Thailand, as a representative of (country), to attend the Sixty-third Session of the WHO Regional Committee for South-East Asia, to be held in Bangkok in September 2010.

In accordance with Section 13 of Article V, and Section 29 of Article VIII (the text of both the Sections is enclosed), of the "Convention on the Privileges and Immunities of the Specialized Agencies" of the United Nations, you are requested to extend to the above-mentioned representatives the courtesies, facilities, privileges and immunities, which pertain to his/her office, and to facilitate by all suitable means his/her journey to Thailand.

Encls: as stated

WHO SEAL

Annex 11

Extract from “Convention on the Privileges and Immunities of the Specialized Agencies” of the United Nations

Article V – *Representatives of Members*

Section 13

Representatives of members at meetings convened by a specialized agency shall, while exercising their functions and during their journeys to and from the place of meeting, enjoy the following privileges and immunities:

- (a) Immunity from personal arrest or detention and from seizure of their personal baggage, and in respect of words spoken or written and all acts done by them in their official capacity, immunity from legal process of every kind;
- (b) Inviolability for all papers and documents;
- (c) The right to use codes and to receive papers or correspondence by courier or in sealed bags;
- (d) Exemption in respect of themselves and their spouses from immigration restrictions, aliens registration or national service obligations in the State which they are visiting or through which they are passing in the exercise of their functions;
- (e) The same facilities in respect of currency or exchange restrictions as are accorded to representatives of foreign governments on temporary official Missions; and
- (f) The same immunities and facilities in respect of their personal baggage as are accorded to members of comparable rank of diplomatic Missions.

Article VIII – *Laissez-passer*

Section 29

Similar facilities to those specified in Section 28 shall be accorded to experts and other persons who, though not holders of United Nations *laissez-passer*, have a certificate that they are travelling on the business of a specialized agency.

Annex 12

Lists of the National Organizing Committee and National Liaison Officers

I. National Organizing Committee

1.	Dr Pajjit Warachit, Permanent Secretary, Ministry of Public Health	Adviser
2.	Dr Suwit Wibulpolprasert, Senior Adviser on Disease Control, Office of the Permanent Secretary, Ministry of Public Health	Adviser
3.	Dr Siriwat Tiptaradol, Deputy Permanent Secretary, Office of the Permanent Secretary, Ministry of Public Health	Chairperson
4.	WHO Representative to Thailand or Representative	Member
5.	Director-General, Department of Disease Control, Ministry of Public Health or Representative	Member
6.	Director-General, Department of Health, Ministry of Public Health or Representative	Member
7.	Director-General, Department of Medical Services, Ministry of Public Health or Representative	Member
8.	Director-General, Department of Medical Sciences, Ministry of Public Health or Representative	Member
9.	Director-General, Department of Mental Health, Ministry of Public Health or Representative	Member
10.	Director-General, Department for Development of Thai Traditional and Alternative Medicine, Ministry of Public Health or Representative	Member
11.	Director-General, Department of Health Service Support, Ministry of Public Health or Representative	Member
12.	Secretary-General, Food and Drug Administration, Ministry of Public Health or Representative	Member
13.	Director, Bureau of Policy and Strategy, Office of the Permanent Secretary, Ministry of Public Health	Member
14.	Director, International Health Policy Programme, Bureau of Policy and Strategy, Office of the Permanent Secretary, Ministry of Public Health	Member
15.	Director, Bureau of Information and Public Relations, Office of the Permanent Secretary, Ministry of Public Health	Member
16.	Secretary-General, Emergency Medical Institute of Thailand or Representative	Member
17.	Secretary-General, National Health Security Office or Representative	Member
18.	Secretary-General, National Health Commission Office or Representative	Member
19.	Director, Health Systems Research Institute or Representative	Member
20.	Director, Health Information System Development Office or Representative	Member
21.	Manager, Thai Health Promotion Foundation or Representative	Member
22.	Chief, Health Intervention and Technology Assessment Program, Bureau of Policy and Strategy, Office of the Permanent Secretary, Ministry of Public Health	Member
23.	Director, Bureau of International Health, Office of the Permanent Secretary, Ministry of Public Health	Member and Secretary
24.	Chief, Global Health Cooperation Section, Bureau of International Health, Office of the Permanent Secretary, Ministry of Public Health	Member and Assistant to Secretary
25.	Chief, Regional Health Cooperation Section, Bureau of International Health, Office of the Permanent Secretary, Ministry of Public Health	Member and Assistant to Secretary
26.	Chief, International Health Capacity Development Section, Bureau of International Health, Office of the Permanent Secretary, Ministry of Public Health	Member and Assistant to Secretary

II. National Liason Officers/Coordinators

No.	Functions	Contact Persons	Tel.	E-mail
1.	Protocol	Mrs Sirinad Tiantong Chief, Global Health Cooperation Section Bureau of International Health Office of the Permanent Secretary Ministry of Public Health	Tel. 66 2 590 1371 Fax. 66 2 591 8562 Mobile : 66 81 859 9883	sirinadt@health.moph.go.th
2.	Inauguration	Miss Promporn Sinprom Chief, Regional Health Cooperation Section Bureau of International Health Office of the Permanent Secretary Ministry of Public Health	Tel. 66 2 590 1365 Fax. 66 2 591 8562 Mobile : 66 89 499 5609	promporn@bihmoph.net
3.	Public Information	Miss Sadhana Kanarat Chief, International Health Capacity Development Section Bureau of International Health Office of the Permanent Secretary Ministry of Public Health	Tel. 66 2 590 1361 Fax. 66 2 591 8562 Mobile : 66 81 482 7729	kasadhana@yahoo.com
4.	Transportation	Mr Nattapol Mungkung Foreign Relations Officer, Practitioner Level International Health Capacity Development Section Bureau of International Health Office of the Permanent Secretary Ministry of Public Health	Tel. 66 2 590 1364 Fax. 66 2 591 8562 Mobile : 66 81 808 4737	munattapol@gmail.com
5.	Security and Liaison	Dr Pornpitak Panlar, DVM. Chief, Intelligent Unit Public Health Emergency Response Center Department of Disease Control Ministry of Public Health	Tel. 66 2 590 3170 Fax. 662 590 3170 Mobile : 66 81 821 7407	ppanlar@yahoo.com pherddc@gmail.com
6.	Audio-visual	Miss Rattinun Srirattanakiet Director of Sales CL Progress Management	Mobile: 66 86 328 8202	tom_1904@hotmail.com
7.	Documentation	Miss Orisa Sursattayawong Foreign Relations Officer, Professional Level Global Health Cooperation Section Bureau of International Health Office of the Permanent Secretary Ministry of Public Health	Tel. 66 2 590 1372 Fax. 66 2 591 8562 Mobile : 66 86 945 9365	orisa@health.moph.go.
8.	Registration/ Accommodation	Mr Banlu Supaaksorn Foreign Relations Officer, Practitioner Level Global Health Cooperation Section Bureau of International Health Office of the Permanent Secretary Ministry of Public Health	Tel. 66 2 590 1370 Fax. 66 2 591 8562 Mobile : 66 85 922 1588	banlu@bihmoph.net
9.	Visa	Mr Paworn Chongcham Foreign Relations Officer, Practitioner Level International Health Capacity Development Section Bureau of International Health Office of the Permanent Secretary Ministry of Public Health	Tel. 66 2 590 1362 Fax. 66 2 591 8562 Mobile : 66 83 248 2323	paworn@bihmoph.net