VACANCY NOTICE

The Mission of WHO is the attainment by all peoples of the highest possible level of health

Vacancy Notice No: CAT 13 (WHE - 3)/ SSA
Title: Laboratory Expert (ROSTER)
Duration of contract: Initially 12 months, with possibility of extension
Level / Grade: SSA 8
Duty Station: Cox’s Bazar

Date: 27 September 2018
Deadline for application: 11 October 2018
Contract type: Special Services Agreement (SSA)
Organization unit: Country Office for Bangladesh

Objectives of the Programme:
To provide technical assistance and support WHO-CXB office on the overall laboratory activities. This will include monitoring laboratory activities to ensure the diagnostic capacity of vaccine preventable and other diseases with epidemic potential ensuring good biosafety practices with high level lab containment at the field level within WHO recommendations.

Job Description:
Under the overall guidance of the WHO Representative in Bangladesh and the IM, Cox Bazar and direct supervision of the Health Operations and Technical Expertise lead, the incumbent support the Health Operations Lead and be the focal to support laboratories at various levels in Cox’s Bazar and perform the following duties:

1. Work under the direction of the health operations lead to strengthen laboratory diagnostic capacity related to outbreaks and/or health emergency preparedness activities, in compliance with national and WHO Laboratory standards.
2. Assess and monitor laboratory capacities and practices in emergency units, hospitals and health care facilities, using predetermined tools and methodology.
3. Provide technical recommendations to partners and key players to achieve improvement actions and monitor implementation. Provide input into the compilation of written reports as required.
4. According to local needs and requests, review the activities implemented by laboratories at various levels and advise on standard lab protocols on specimen collection, storage, transport, testing facilities and result dissemination in major healthcare settings.
5. Conduct training for strengthening laboratory services for staff at district hospitals, and health facilities, in line with assessed needs and local priorities.
6. Provide guidance on immediate laboratory policies, standard operating procedures, resources, equipment and training needed for emergency units and healthcare facilities.
7. Support the IEDCR field laboratory with routine testing of epidemic diseases of importance, consumable inventories, bench work of laboratory functioning, and trouble shoot potential laboratory difficulties like cross contamination, failed runs, result interpretations, etc.
8. Support existing and development of laboratory network and quality control mechanisms, including planning of informal consultation at the National level.
9. Perform any other related duties as assigned.

Required Qualifications:

Education:

Essential
First level university degree in Medical Laboratory Technology.

Desirable
Post graduate degree in laboratory technologies with specialization in infectious disease or related laboratory fields.

Demonstrable training and experience in the area of Molecular techniques, routine clinical laboratory techniques and Immuno diagnostics is also advantageous.
Experience:

Essential

- At least 5 years of experience in clinical laboratories, protocol preparations and laboratory maintenance in low resource settings, outbreaks and or health emergency response.

Desirable

- Experience working with UN/WHO or other large international organizations would be an added advantage.

Additional Functional Knowledge and Skills:

- Ability to collaborate with different institutions, organizations and personalities from the Government, NGO and private sectors, ability to work independently and creatively, willingness to travel;
- Ability to work in cross-cultural environment and in a team;

Competencies:

1. Teamwork
2. Respecting and promoting individual and cultural differences
3. Communication
4. Building and promoting partnerships across the organization and beyond
5. Producing Results

Languages:

Essential

- English language proficiency.

Desirable

- Knowledge of Bangla, Chittagonian, Rohingya.

Computer Literacy:

- Proficient in using computer software applications (MS-Office) to produce reports, prepare correspondences, composing e-mails and create multi-media presentations

Annual Salary & others Benefits:

Annual Salary

BDT 15,98,268/= to 19,90,536/= 

Other Benefits

WHO Offers locally competitive packages such as:

- Health Insurance; Accident and illness insurance;
- Annual Leave (18 days per year)
- Sick leave (12 days per year);
- WHO and Government Holidays

NOTE:

1) This vacancy notice is for ROSTER purpose. Qualified Candidates will be evaluated and interviewed should there be any future openings.

2) Applicants should send a brief Resume of their relevant experience, explaining reasons for being suitable of the activity, together with duly completed Personal History Form (PHF), Screening Questions, and scanned copies of educational certificates.

3) Please send your applications only via email to: sebanrecruitment@who.int The email and the attachment should not be exceeding 1MB. We regret that due to large volume of applications normally received, applications cannot be acknowledged individually.

4) WHO Personal History Form (PHF) and detailed vacancy notice can be downloaded from: http://www.searo.who.int/bangladesh/about/employment/en

5) A written test using computer and interview will be held only for qualifying candidates.

6) This vacancy is open to Bangladeshi Nationals (all genders) only. Qualified female candidates are encouraged to apply

"WHO is committed to workforce diversity": “Any attempt to unduly influence on WHO’s selection process will lead to automatic disqualification of the applicant.”

WHO has a smoke-free environment and does not recruit smokers or other tobacco users
I confirm that my Personal History Form has been properly updated and that I am submitting my application for the vacancy mentioned above.

Yes □   No □

Kindly respond to the questions below to the best of your ability:

1. Do you smoke or use tobacco products?
   Yes □   No □

2. If you currently smoke or use tobacco products, would you continue to do so if employed by WHO? (If you responded No to the question above, answer No here)
   Yes □   No □

3. Do you have first level university degree in Medical Laboratory Technology?
   Yes □   No □
   if yes, please specify …………………………………………….………..…

4. Do you have Post graduate degree in laboratory technologies with specialization in infectious disease or related laboratory fields or demonstrable training and experience in the area of molecular techniques, routine clinical laboratory techniques and Immuno diagnostics is ?
   Yes □   No □
   if yes, please specify …………………………………………….………..…

5. Do you have at least 5 years' working experience in the area of laboratory technologies?
   Yes □   No □

6. Do you have working experience working in an emergency setting?
   Yes □   No □

7. Do you have any close relative employed by WHO or other international organizations?
   Yes □   No □

I certify that the statements made by me in my personal profile are true, complete and correct. I understand that any false or misleading statement, or withholding relevant information, may provide grounds for the withdrawal of any offer of appointment or the termination of employment.

Date: ........................................ Full Name: .................................................................

Place: ........................................ Signature: ..............................................................