VACANCY NOTICE

The Mission of WHO is the attainment by all peoples of the highest possible level of health

Vacancy Notice No: CAT 1 (TB-6)/ SSA
Title: Medical Technologist (Laboratory)
Date: 27 September 2018
Duration of contract: Initially 12 months (may be extended)
Level / Grade: SSA 3
Duty Station: Anywhere in Bangladesh
Deadline for application: 11 October 2018
Contract type: Special Services Agreement (SSA)
Organization unit: Country Office for Bangladesh

Objectives of the Programme:
The overall objective of the Programme is to support MOH&FW for strengthening the health sector capacity to manage TB treatment and coordination on delivering quality TB services in Cox’s Bazar.

Job Description:
Under the overall guidance of the WHO Representative to Bangladesh and direct supervision of the WHO Medical Officer, the incumbent will support the activities through carrying out the following duties;

1. Maintain essential safety precautions during sputum collection, laboratory work and disposal of potentially infectious materials.
2. Collect sputum, samples from presumptive TB cases and patients on TB treatment and give a unique identification number to each sample.
   a. Explain the sampling procedures to the patient.
   b. Issue sputum containers and demonstrate how to use them.
3. Prepare and examine for AFB according to SOP and guidelines.
4. Record results (laboratory registrar, request form) and report promptly to the requesting staff.
5. Assure adequate stock (by indenting timely) and maintain proper storage of reagents, slides, sputum containers and other laboratory materials.
6. Monitor sputum smear results periodically for internal quality control, keep smears for re-checking:
   a. Analyze the microscopy results from the TB laboratory register monthly and quarterly and display the results including suspect positivity rate.
   b. Preserve all slides after examination till a sample for re-checking is taken.
7. Maintenance of microscopes and other laboratory equipment as per SOP/guidelines.
8. Submit monthly report and a final draft report to WHO Bangladesh.

Required Qualifications:

Education:
Essential: Diploma or BSc on medical technology (Laboratory) from any recognized university.
Desirable: Training on laboratory methods for identification of Mycobacterium tuberculosis.

Experience:
Essential: At least 1 year of experience in clinical laboratory.
Desirable: Working experience on laboratory procedures related to diagnosis of TB.

Additional Functional Knowledge and Skills:
Essential: Knowledge on specimen collection, handling guideline and techniques and laboratory testing methods.
Desirable: Knowledge on role of laboratory procedures in the national TB program and/or NGOs and or hospitals and clinics.

Competencies:
• Teamwork
• Respecting and promoting individual and cultural differences
• Communication
• Producing results
• Knowing and managing yourself.

Computer Literacy
MS Office Packages. Basic knowledge in Office 2010 or more. Familiarity with MS office environment. Presentation skills and or training skills in an asset.

Languages:
Working knowledge of written and spoken English and local language (Bangla).
**Annual Salary & others Benefits:**

BDT 367,032/= to BDT 568,812/= 

**WHO Offers locally competitive packages such as:**
- Health Insurance; Accident and illness insurance;
- Annual Leave (18 days per year)
- Sick leave (12 days per year);
- WHO and Government Holidays

**NOTE:**

1) This vacancy notice is for ROSTER purpose. Qualified Candidates will be evaluated and interviewed should there be a openings.

2) Applicants should send a brief Resume of their relevant experience, explaining reasons for being suitable of the together with duly completed Personal History Form (PHF), Screening Questions, and scanned copies of ed educ certificates.

3) Please send your applications only via email to: sebanrecruitment@who.int. The email and the attachment shou exceeding 1MB. We regret that due to large volume of applications normally received, applications cannot be acknowledged individually.

4) WHO Personal History Form (PHF) and detailed vacancy notice can be downloaded from: [http://www.searo.who.int/bangladesh/about/employment/en/](http://www.searo.who.int/bangladesh/about/employment/en/)

5) A written test using computer and interview will be held only for qualifying candidates.

6) This vacancy is open to Bangladeshi Nationals (all genders) only. Qualified female candidates are encourage d encouraged to apply. 

"WHO is committed to workforce diversity”. “Any attempt to unduly influence on WHO’s selection process will lead to a disqualification of the applicant.”

**WHO has a smoke-free environment and does not recruit smokers or other tobacco users**
VERIFICATION OF DATE AND PLACE OF APPLICATION TO VACANCY

You are submitting your application for the following vacancy:
Medical Technologist (Laboratory)

**Contract Type:** SSA-3
**Ref:** CAT 1 (TB-6)/ SSA

I confirm that my Personal History Form has been properly updated and that I am submitting my application for the vacancy mentioned above.

Yes ☐ No ☐

Kindly respond to the questions below to the best of your ability.

1. Do you smoke or use tobacco products?
   Yes ☐ No ☐

2. If you currently smoke or use tobacco products, would you continue to do so if employed by WHO? (If you responded No to the question above, answer No here)
   Yes ☐ No ☐

3. Do you have Diploma or BSc on medical technology (Laboratory) from any recognized university?
   Yes ☐ No ☐

4. Do you have minimum one year working experience on laboratory procedures related to diagnosis of TB?
   Yes ☐ No ☐

1. Do you have any relatives working with WHO? If yes, please give details below:
   Yes ☐ No ☐

2. Have you ever faced any harassment case?
   Yes ☐ No ☐
   If yes, explain:

I certify that the statements made by me in my personal profile are true, complete and correct. I understand that any false or misleading statement, or withholding relevant information, may provide grounds for the withdrawal of any offer of appointment or the termination of employment.

Date: ........................................ Full Name: ...........................................................................
Place: ..........................  Signature: ..........................................................