**VACANCY NOTICE**

The Mission of WHO is the attainment by all peoples of the highest possible level of health

<table>
<thead>
<tr>
<th>Vacancy Notice No: CAT 13 (WHE-4)/ SSA</th>
<th>Date: 27 September 2018</th>
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<tbody>
<tr>
<td>Title: WASH Officer (ROSTER)</td>
<td>Deadline for application: 11 October 2018</td>
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<td>Duration of contract: Initially 12 months, with possibility of extension</td>
<td>Contract type: Special Services Agreement (SSA)</td>
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<td>Level / Grade: SSA 8</td>
<td>Organization unit: Country Office for Bangladesh</td>
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<tr>
<td>Duty Station: Cox’s Bazar</td>
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**Objectives of the Programme:**

To provide technical assistance to secure safe water, sanitation and hygiene for refugees in the camps by providing implementation guidance, identifying gaps through assessment of health facilities and enabling proper disposal of medical waste in close cooperation with local and national health authorities.

**Job Description:**

Under the overall guidance of the WHO Representative in Bangladesh and the Incident Manager, Cox Bazar and direct supervision of the Health Operations and Technical Expertise lead, the incumbent will support the Health Operations Lead and be the focal for WASH activities in the camps:

1. Work under the direction of the health operations lead to provide technical expertise for WASH (Water, Sanitation, and Hygiene), identify priorities, evaluate gaps and develop action plans to support emergency response.
2. Monitor and report progress on WASH activities within the health facilities in the context of the incident management system.
3. Support comprehensive WASH assessment in health facilities, water quality assessments and propose action plans for improvement.
4. Provide support to the health partners on WASH, proactively co-design and support the implementation of plans to build up or rehabilitate emergency health facilities.
5. Provide support for implementation of infection control activities including medical waste management for the health facilities.
6. Support training and conduct of Water and Sanitation for Health Facility Improvement Tool (WASH FIT) in health facilities in compliance with Sphere and WHO Standards.
7. Participate as a resource person in training/orientation programmes in the related areas for capacity building. Perform any other related incident-specific duties, as required by the functional supervisor

**Required Qualifications:**

**Education:**

**Essential**

- First level university degree in Public health, Environmental sciences or civil engineering from a recognized university.

**Desirable**

- An advanced university degree in public health (MPH), environmental technologies or other relevant discipline.

**Experience:**

**Essential**

- At least 5 years of experience in environmental health including WASH with national authorities.

**Desirable**

- At least two years of experience in applying WASH policies, Water and sanitation programming procedures and tools in low resource settings, and outbreaks and or health emergency response.
**Additional Functional Knowledge and Skills**:
- Ability to collaborate with different institutions, organizations and personalities from the Government, NGO and private sectors, ability to work independently and creatively, willingness to travel;
- Ability to work in cross-cultural environment and in a team;

**Competencies**:
1. Teamwork
2. Respecting and promoting individual and cultural differences
3. Communication
4. Building and promoting partnerships across the organization and beyond
5. Producing Results

**Languages**:
- **Essential**
  - English language proficiency.
- **Desirable**
  - Knowledge of Bangla, Chittagonian, Rohingya.

**Computer Literacy**:
- Proficient in using computer software applications (MS-Office) to produce reports, prepare correspondences, composing e-mails and create multi-media presentations

**Annual Salary & others Benefits**:

- **Annual Salary**
  - BDT 15,98,268/= to 19,90,536/=

- **Other Benefits**
  - WHO Offers locally competitive packages such as:
    - Health Insurance; Accident and illness insurance;
    - Annual Leave (18 days per year)
    - Sick leave (12 days per year);
    - WHO and Government Holidays

**NOTE**:
1) This vacancy notice is for ROSTER purpose. Qualified Candidates will be evaluated and interviewed should there be any future openings.

2) Applicants should send a brief Resume of their relevant experience, explaining reasons for being suitable of the activity, together with duly completed Personal History Form (PHF), Screening Questions, and scanned copies of educational certificates.

3) Please send your applications only via email to: sebanrecruitment@who.int The email and the attachment should not be exceeding 1MB.
   We regret that due to large volume of applications normally received, applications cannot be acknowledged individually.

4) WHO Personal History Form (PHF) and detailed vacancy notice can be downloaded from: http://www.searo.who.int/bangladesh/about/employment/en/

5) A written test using computer and interview will be held only for qualifying candidates.

6) This vacancy is open to Bangladeshi Nationals (all genders) only. Qualified female candidates are encouraged to apply

"WHO is committed to workforce diversity": "Any attempt to unduly influence on WHO's selection process will lead to automatic disqualification of the applicant."

WHO has a smoke-free environment and does not recruit smokers or other tobacco users
I confirm that my **Personal History Form** has been properly updated and that I am submitting my application for the vacancy mentioned above.

**Yes □ No □**

**Kindly respond to the questions below to the best of your ability:**

1. **Do you smoke or use tobacco products?**
   **Yes □ No □**

2. **If you currently smoke or use tobacco products, would you continue to do so if employed by WHO?** (If you responded No to the question above, answer No here)
   **Yes □ No □**

3. **Do you have 1st level university degree in public health, environmental health of related discipline??**
   **Yes □ No □**  
   *if yes, please specify …………………………………………….………..…

4. **Do you have an advanced university degree in public health (MPH), environmental technologies or other relevant discipline?**
   **Yes □ No □**  
   *if yes, please specify …………………………………………….………..…

5. **Do you have at least 5 years' working experience in the area of WASH**
   **Yes □ No □**

6. **Do you have working experience working in an emergency setting?**
   **Yes □ No □**

7. **Do you have any close relative employed by WHO or other international organizations?**
   **Yes □ No □**

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I certify that the statements made by me in my personal profile are true, complete and correct. I understand that any false or misleading statement, or withholding relevant information, may provide grounds for the withdrawal of any offer of appointment or the termination of employment.

**Date: .................................................**  
**Full Name: .................................................................**

**Place: .................................................**  
**Signature: .................................................................**