The mission of WHO is the attainment by all peoples of the highest possible level of health.

The World Health Organization (WHO), Nepal invites applications from qualified and experienced candidates to fulfil the position of Environmental Health Associate.

**Purpose of the Position:**
The purpose of the position is to support WHO Nepal’s environmental health programme by providing local coordination, liaison and technical support for the implementation of activities related with Urban Health Initiative (UHI), Climate Change and other related environmental health aspects.

**Summary of assigned duties:**
Under the overall guidance of the Public Health Administrator and in coordination with/supervision of the National Professional Officer (NPO)/Environmental Health, the incumbent will carry out the following duties:

- Support to liaise and coordinate project activities related to the Urban Health Initiative, DFID funded with local and international implementing partners.
- Provide technical support to plan, develop, implement and follow up various activities on health, air quality, climate change, WASH and other environmental health issues.
- Support for gathering, recording and reporting of information and data on the various project activities.
- Assist to organize trainings and other capacity building activities.
- Organize and support WHO work for meetings and seminars with stakeholders and experts.
- Maintain good working relationships with national and local authorities, the municipalities of Kathmandu Valley, academia, local implementing partners, civil societies and other interested parties.
- Provide contribution to report writings.
- Support the preparation of budgets for local activities involving stakeholder consultation and field research in close cooperation with WCO team.
- Facilitate any other operation to support the implementation of various project activities, including the development of presentations, press briefings and other communication activities, as well as liaise with local stakeholders.

**Functional Knowledge and Skills**

- Self-motivated with ability to work with a minimum of supervision.
- Good interpersonal skills, able to work as a team member in a multi-cultural environment.
- Ability to perform practical hands-on field work.
- Good technical knowledge in health, air quality, climate change and environmental health issues both in global and local level.
- Very good analytical skills including ability to collect and analyze technical data and information and to draw and present conclusions in written and spoken form.
- Very good writing skills in English, including ability to write clear and concise progress reports, analytical reports, plans and proposals.
Education Qualifications:

**Essential:** Bachelor’s degree in environmental science, environmental engineering, or a closely related field.  
**Desirable:** Training in issues related to environmental health.

Experience:

**Essential:** At least 2 years professional experience related to environmental management, including practical experience on health associated with air quality, climate change issues.  
**Desirable:** Experience working on inter-sectoral projects or programs. Experience of supporting the project implementation.

Other Considerations:
- Work is performed in normal working environment.
- Proficiency in the use of modern office software packages such as MS Office (Word, Excel, PowerPoint, Outlook etc.) and standard office equipment.

Additional information:
- Only candidates under serious consideration will be contacted.
- A written test/interview may be used as a form of screening

Interested candidates meeting above requirements should apply to the WHO Representative to Nepal, Attn: Administrative Officer, Pulchowk, Kathmandu, **NOT LATER THAN 11 February 2019 OR send applications to** senepvacancy@who.int. Please submit an application along with the WHO Personal History Form (PHF). The PHF can be downloaded from website:  

No telephone enquires please.

- Only short listed applicants will be contacted for test/interview etc.
- Qualified female candidates are encouraged to apply

"WHO is committed to workforce diversity"

**WHO has a smoke-free environment and does not recruit smokers or users of any form of tobacco.**