Terms of Reference (TOR)
Consultancy on Development of Global Fund Proposal for Resilient and Sustainable Systems for Health (RSSH)
Ministry of Health, Nutrition and Indigenous Medicine (MoHNIM), Sri Lanka
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1. Background

The Government of Sri Lanka received an offer of €20 million debt swap from the Government of Germany with the MoHNIM as the implementer (Principal Recipient) of the envisaged project. The MoHNIM in collaboration with the Global Fund has agreed to use the Debt2Health swap proceeds to further develop a resilient and sustainable systems for health. Specifically, the following cross-cutting strategic areas were agreed based on country priorities:

**Strategic Area 1: Integration of service delivery with reforms for Primary Care strengthening**
- Service coverage expansion (new protocols/ addressing co-morbidities and making available higher sensitive diagnostic algorithm in all districts using chest X-ray)
- Strengthen laboratory services, including networking of laboratories to improve Laboratory Management Information Systems (LMIS) that are interoperable with the Electronic Medical Records (EMRs) and national Health Management Information System (HMIS).

**Strategic Area 2: Monitoring and Evaluation**
- Establishment of a digital Health Management Information System (HMIS) that shares information across patient settings
- Strategic information management strengthening at national and decentralized level - special reference to TB. (use of GPS and GIS technology)

**Strategic Area 3: Quality Improvement and Accreditation**
- Implementation of QA and patient safety programmes in hospitals – public and private
- Ensuring quality assurance in laboratories and training institutes.

As a next step, a full proposal/ funding request will be formulated and will be submitted for the approval by the Global Fund’s Technical Review Panel (TRP), Grant Approval Committee (GAC) and Board. The MoHNIM has identified a team under the leadership of Director General of Health Services to prepare the funding request.

WHO Country Office Sri Lanka was requested by the MoHNIM to support the recruitment of an international expert and a group of national consultants to assist in the preparation of a strong technical proposal for the 20 Million euros Debt2Health swap, based on areas agreed with the Global Fund and in line with TGF guidance documents.
2. Purpose and Scope of Assignment

A team of consultants composed of international and national consultants will be recruited to support the MoHNIM team in the preparation and successful completion of the Funding Request to Global Fund for the period 2020-2022.

Expertise needed:

1. Lead international consultant with an expertise on health systems
2. National consultants with the following expertise:
   - Laboratory strengthening and networking
   - Monitoring and Evaluation Systems
   - Patient Safety and Quality of Care, including accreditation
   - Financing and costing of the proposal

In implementing the technical assistance, the following process will be observed: (Adapted based on TGF SOP for TA)

Consultancy on the preparation of Funding Proposal to the Global Fund

A national consultant firm will be recruited to develop the Global Fund Funding Request Tailored for a focused portfolio for a stand-alone Resilient and Sustainable Systems for Health (RSSH), in collaboration with the MoHNIM Technical Team and with the assistance of an international Health Systems expert, who will be recruited separately.

The core expertise needed from the national consultant firm to prepare the proposal, includes the following:

- Laboratory strengthening and networking
- Monitoring and Evaluation Systems
• Patient Safety and Quality of Care, including accreditation
• Budgeting and financing
• Project coordinator and lead writer (with GF proposal writing experience)

Under the supervision of the Director General of Health Services, MoHNIM, the national consultants are expected to perform the following tasks, but not limited to:

1. Conduct a desk review of all relevant documents to inform the Funding Request.
   
   This includes but is not limited to:
   
   
   b. Policies, strategies and guidelines related to the identified strategic areas of the proposal
   
   c. Documents related to Primary Health Care strengthening and project documents of development partners support to Sri Lanka
   
   d. National guidelines on Health Management and Information Systems (HMIS) and Monitoring and Evaluation of Health Systems
   
   e. National Policy on Quality and related documents
   
   f. The National Strategic Plans and Program Evaluation of TB & HIV & Malaria;
   
   g. Documents related to Debt2Health swap

   Note that priorities in this funding request will based on existing national strategies and policies and contextualized by up-to-date data that accurately reflects the country context. These documents will be referenced and annexed to the Funding Request following the guidance in the Funding Request Instructions for Allocation Period 2020-2022.

2. Work with the MoHNIM Technical Team and schedule meetings and consultations to facilitate discussions and capture inputs from country stakeholders.

3. In line with the agreed areas of work, conduct strategic prioritization of innovative, sustainable and cost-effective interventions, in collaboration with the international HSS consultant and MoHNIM.
   
   • Identify the concrete activities to be included in the funding request to the Global Fund and provide the rationale for proposed prioritization;
   
   • Provide explanation on the sustainability of these activities after the end of the Global Fund grant.

4. Together with the MoHNIM team, draft Funding Request based on TGF guidance documents (revised RSSH Strategic Guidance Information Note and the revised RSSH Modular Framework and other required documents) and complete the following templates and documents through a consultative process, and with the guidance of the HSS international expert:
   
   • Funding request form template for Tailored for focused portfolios based on GF instructions
   
   • Funding landscape table
   
   • Government Co-Financing commitment to Global Fund supported programs template.
• Performance Framework template
• Detailed and Summary Budget

Coordinate with the MoHNIM for the timely completion of the following documents:
• CCM members endorsement of funding request form
• CCM statement of compliance template

The draft documents will be shared with the international expert for comments and inputs.

5. Gather feedback on draft package of documents from CCM, MOHNIM, The Global Fund, WHO and other relevant stakeholders; and together with the international HSS consultant, ensure that these are addressed in the documents to be submitted.

6. Address the comments provided by the Technical Review Panel and revise the proposal accordingly, within the given timeline

7. Perform other duties that may be assigned in relation to the preparation of the funding request. This can include but not limited to:
   a. Participate in teleconference calls with the Global Fund Country Team, WHO and the Ministry of Health, Nutrition & Indigenous Medicine (MOHNIM) in the beginning of the assignment to clarify requirements and expectations and in the end of the assignment to check whether these are met;
   b. Follow-up and provide an update on the implementation of the recommendations of the Technical Review Panel (TRP) based on the review of the documents submitted;
   c. Liaise effectively with technical partners to seek advice as/if necessary.

8. Deliverables
The following are the expected deliverables based on agreed timelines, and will be submitted with the contribution of the international HSS expert

• Draft full proposal and budget, including all required documents
• Full proposal for submission, integrating comments and inputs from stakeholders/international expert
• Revised Final proposal (after TRP), with the international HSS expert